



ADVERTISEMENT

(PERSAL Appointment - Full Time Permanent)

APPLICATIONS ARE AWAITED FROM SUITABLY QUALIFIED PERSONS FOR APPOINTMENT IN THE FOLLOWING POSITION:

ASD: Curriculum Implementation (Ministerial): on SL10
with basic salary between R582 444,00 and R686 091,00 p.a. excluding benefits.

Location: Central Office - (Upington)

Post Reference No: NCRTVET/686/12/2025/SUP/AS/CIMP/CTO/07

The NCR TVET college is seeking a highly skilled and experienced Assistant Director – Curriculum Implementation on Ministerial Programmes to manage and oversee the implementation of ministerial programmes within the curriculum. This is a critical role that requires a strategic leader with a strong background in education and curriculum management. This is a full-time position on Salary Level 10.

Minimum Requirements:

Professional qualification in Education.

Appropriate recognized Bachelor's degree/National Diploma (NQF Level 6) or equivalent qualification.

Digital literate and competent in Word/Excel/PowerPoint/Outlook/Teams.

Minimum 3 years of related experience in a TVET Education or similar vocational training environment, with at least 2 years at a supervisory or management level.

A valid driver's license and willingness to travel.

Recommendations:

Knowledge:

In-depth knowledge of the PSET/TVET sector within the South African education system and its regulatory frameworks, including the Public Service Act and Regulations, and Labour Relations Act.

Strong understanding of curriculum development, implementation, and quality assurance processes.

Knowledge of project management principles and strategic planning.

Understanding of financial management and budgeting within the public sector.

Skills:

Leadership and management skills to lead a team and oversee complex projects.

Communication skills, both verbal and written, with the ability to write comprehensive reports and make presentations.

Problem-solving and analytical skills to address curriculum challenges and implement effective interventions.

Planning and organizational skills to manage multiple tasks and deadlines.

Interpersonal skills to build and maintain relationships with internal and external stakeholders.

Experience:

Proven experience in developing, implementing, and monitoring academic and curriculum policies.

Experience in coordinating and managing the implementation of ministerial programmes and qualifications.

Demonstrated ability to provide academic support to lecturing staff and conduct staff development.

Experience in analyzing academic results and developing intervention plans for critical subjects.

Additional Qualifications:

A recognized three-year Degree/National Diploma (NQF Level 6) or equivalent in Education.

A professional teaching qualification will be an added advantage.

A postgraduate qualification in a relevant fields would be an added advantage.

Key Result Areas:

Oversee Curriculum Management and Administration

Oversee Academic Management Services

Ensure the provision of guidance for the improvement curriculum content and delivery based on engagement with public and private industry stakeholders.

Provide Learning Materials.

Management of all Human , Financial and other resources of the unit

CLOSING DATE FOR APPLICATIONS: Friday, 09 January, 2026

Only fully completed and online submitted applications, on the relevant website provided, are valid applications that will be accepted as an official application. You can use the following link to apply for this position:

<https://ncrz83.ngnscan.co.za/>

No physical/written/emailed application may be submitted for this position, in which case such applications will be discarded and excluded from the Recruitment and Selection processes.

Enquiries: Mr. PJ Reyneke (Tel: 0871882061)

PLEASE NOTE THE FOLLOWING:

The College is an equal opportunity, affirmative action employer.

Disabled persons with the relevant qualifications are encouraged to apply for this position.

The prescribed Z83 application form as well as your CV must be completed and uploaded online when applying for this position. Incomplete and unsigned Z83 forms and the absence of a CV, will disqualify your application.

Correspondence will only be entered into with candidates that were short-listed.

Applications received after the closing date and time will not be considered for the post.

By applying, the applicant agrees and accepts that it is at the sole and absolute discretion of the NCR TVET College to list or not to shortlist the applicant regarding any vacant post at any site of the employer.

If there is no response received within six weeks after the closing date, please regard your application as unsuccessful.

The NCR TVET College reserves the right not to fill this post.