

REQUEST FOR APPLICATIONS



higher education
& training
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



NCR TVET COLLEGE

INTERNAL ICT STEERING COMMITTEE

NORTHERN CAPE RURAL TVET COLLEGE invites experienced candidates to serve on the Internal ICT Steering Committee of the College.

IT Governance Specialist:

The successful candidate will advise the College Management and Council, and play an oversight role on all ICT-related matters.

Remuneration package:

Members will be remunerated according to the tariffs approved by the Department of Higher Education and Training. The Term of Office of the Committee will be for a period of three (3) years.

Requirements:

- A BSc in Computer Science or related field
- Three plus (3+) years of progressive IT Audit, IT internal controls development and/Risk Management experience
- Ten plus (10+) years of or customer service progressive professional experience
- Three plus (3+) years IT change management and/or process improvements experience
- Computer literacy with the ability to use Windows, Apple and Linux Operating systems and Desktop Applications suite software packages and other Windows-based software.
- Professional certification - Microsoft Certified Network Engineer (Valid and updated Certification)
- Professional certification - Microsoft Certified Systems Engineer (Valid and updated Certification)
- Experience in the implementation and management of IT systems - Government Departments

Key Responsibilities:

- Participate in ICT risks, compliance and internal control quality assurance design and effectiveness testing to support the adequacy, effectiveness and sustainability of risk, control governance frameworks
- Collaborate with Internal Audit, External Audit, ICT control owners and ICT management to proactively strengthen ICT controls and to ensure compliance with all applicable policies and regulatory requirements
- Participate in the identification, registration and remediation of ICT risks with relevant stakeholders
- Provide and advise ICT management and control owners in the implementation of industry leading practices
- Ensure the development of communication methodologies, internal tracking systems and ICT standards
- Ensure transparent communication of ICT activities and management processes
- Advise the College Council on The strategic direction and alignment of ICT with sector imperatives
- Chair the Internal ICT Steering Committee that will meet at least four (4) times a year.

Enquires: Mr. PJ Reyneke (054) 331 3836

To apply, please submit an application letter, recent Curriculum Vitae as well as certified copies of qualification and Identity Document to the following email address:

peterr@ncrtvet.co.za

Closing Date: 27 November 2020

Please take note that your application via email will be acknowledge, however, correspondence will only be conducted with the shortlisted candidates. If you have not been contacted within one (1) month after the closing date of the advertisement, please accept that your application is unsuccessful.