

## ADVERTISEMENT (Council Appointment – Fixed Term)

**APPLICATIONS ARE AWAITED FROM SUITABLY QUALIFIED PERSONS FOR APPOINTMENT IN THE FOLLOWING POSITION:**

**Lecturer: Hospitality (L2 – L4 & N4 - N6) on (PL1)**

**LOCATION:** Namaqualand Campus - Ref nr. NCRTVET/01/2020/LECBUSNAM/02

The successful candidate must meet the following minimum criteria (skills/competencies):

### Minimum Requirements:

- Appropriate B. Degree or an equivalent qualification
- Professional qualification in Education
- Qualification/s and/or relevant experience in Hospitality
- Sound knowledge of the theory and practical in the relevant fields
- Sound and effective communication skills
- Excellent lesson preparation and presentation skills
- Minimum 5 years experience in the TVET and PSET environment
- Registration with SACE

### Recommendations

- A proven record in working successfully with diverse populations
- A positive attitude and ability to plan and adapt to change
- Ability to collaborate effectively with College departments and cross-functional teams
- A senior position in the PSET sector will be an added advantage
- Computer literacy including MS Word, MS Excel and MS PowerPoint
- An expert understanding of effective learning delivery, programme delivery and student support at an TVET institution

### Key Result Areas

- Classroom performance and application
- Knowledge of learning programmes and broad curriculum
- Planning, preparation and presentation of learning activities to facilitate specified subjects on relevant levels required
- Learner facilitation, assessment, moderation and achievement in term of outcomes to ensure provisioning of quality education and training
- Professional development in field of work/career and participation in professional activities
- The building of strong networks through effective communication and human relations
- Effective classroom and extra curricula administration
- Liaise with students, parents and other stakeholders

**CLOSING DATE FOR APPLICATIONS:**

**Friday, 31 January 2020 at 13:00**

Submit your comprehensive CV and original certified copy of ID document and qualifications together with a Z83 Application Form that is obtainable from any Public Service Department. Your application must be **delivered by hand** at the following address: The Corporate Offices, NCR TVET College, 1 Steve Naude Street, Upington, quoting the reference number above for the attention: The HR Manager. **No faxes email or any other form of submissions will be accepted.**

**Enquiries:** Mr. PJ Reyneke

**Tel:** 054 331 3836

### PLEASE NOTE:

- The College is an equal opportunity, affirmative action employer.
- Disabled persons with the relevant qualifications are encouraged to apply for this position.

- The prescribed Z83 application form, that is **fully completed**, is compulsory for application of this post.
- Correspondence will only be entered into with Short-Listed candidates.
- Applications received after the closing date, or those that were faxed and e-mailed or submitted by any other means will not be considered for the post.
- By applying, the applicant agrees and accepts that it is at the sole and absolute discretion of the NCR TVET College to list or to shortlist the applicant regarding any vacant post at any site of the employer.
- If no response received within six weeks after the closing date, please regard your application as unsuccessful.
- The NCR TVET College reserves the right to not fill this post.