ADVERTISEMENT

(PERSAL Appointment - Full Time Permanent)

APPLICATIONS ARE AWAITED FROM SUITABLY QUALIFIED PERSONS FOR APPOINTMENT IN THE FOLLOWING POSITION:

ASD: Partnership and Linkages: on SL10
with basic salary between R605 742,00 and R713 535,00 per annum.

Location: Central Office - (Upington)

Post Reference No: NCRTVET/685/10/2026/SUP/RS/PL/CTO/03

The **Assistant Director (ASD): Partnerships and Linkages Manager** serves as a strategic bridge between the College and the broader socio-economic environment. The primary purpose of this role is to establish, manage, and sustain strategic partnerships with industry players, SETAs (Sector Education and Training Authorities), government departments, and non-governmental organizations. The incumbent will be responsible for driving the College's mission to enhance student employability through **Work-Integrated Learning (WIL)**, securing external funding, and ensuring that the College's curriculum remains responsive to the evolving needs of the South African labour market. This is a senior administrative role requiring a proactive individual with exceptional networking capabilities and a deep commitment to the TVET sector's growth.

Minimum Requirements:

Appropriate recognized Bachelor's degree/National Diploma (NQF Level 6) or equivalent qualification in Marketing, Business Management, or related field.
A minimum of seven years (7) working experience in Business Development, Stakeholder Management, or Partnerships Environment of which at least three (3) years should be at Supervisory level.
Registration with a professional body (e.g., SACE or HPCSA) etc.
Digital literate and competent in Word/Excel/PowerPoint/Outlook/Teams.
A valid driver's license and willingness to travel.

Recommendations:

Knowledge:

In-depth understanding of the **TVET College sector** and the Department of Higher Education and Training (DHET) strategic goals.
Knowledge of the **CET Act**, PFMA, and National Skills Development Plan (NSDP).
Understanding of **SETA landscapes**, apprenticeship models, and work-integrated learning (WIL) policies.
Familiarity with the **BBBEE Act** and its implications for corporate social investment and partnerships.

Skills:

Strategic Networking: Ability to build and maintain high-level relationships with industry, government, and NGOs.
Negotiation & Persuasion: Proven ability to secure Memoranda of Understanding (MoU's) and funding.
Project Management: Overseeing multiple partnership projects from inception to evaluation.
Communication: Excellent verbal and written reporting skills for executive-level presentations.
Financial Acumen: Ability to manage budgets and monitor the ROI of various linkages.

Experience:

Proven track record in **facilitating placements** for students in Work-Integrated Learning (WIL).
Experience in **resource mobilization** and proposal writing for donor funding or grants.

Experience in conducting **market research** to align college programs with local industry needs.
Managing formal agreements and ensuring compliance with **MoU/MoA** terms.

Additional Qualifications or Experience:

A **Postgraduate qualification** in Business Administration or Management.
Experience working specifically within a **TVET environment** or Higher Education sector.
Project Management Certification (e.g., PRINCE2 or PMBOK).

Key Result Areas:

Strategic Partnership Development and Management

Identify, establish, and maintain strategic alliances with industry partners, government departments, SETAs, and NGOs. This includes the formalization of these relationships through the drafting and management of Memoranda of Understanding (MoU's) and Service Level Agreements (SLAs).

Student Placement and Work-Integrated Learning (WIL)

Facilitate and coordinate the placement of students and lecturers in industry for Work-Integrated Learning and Workplace-Based Experience (WBE). Monitor the quality of placements to ensure they meet the specific requirements of the curriculum and trade test regulations.

Resource Mobilization and Fundraising

Lead the identification of external funding opportunities, including SETA grants and private sector sponsorships. Draft and present high-quality funding proposals to secure resources for college projects, infrastructure, and student support services.

Industry Liaison and Market Research

Conduct regular market scans and industry research to identify emerging skill demands. Use these insights to advise the College Academic Board on program diversification, ensuring that the college's offerings remain responsive to the local and national economy.

Stakeholder Engagement and Reporting

Represent the College in provincial and national stakeholder forums. Manage the reporting process by compiling comprehensive monthly and quarterly reports on partnership activities, placement statistics, and grant utilization for the College Management Team and DHET.

Management of the Partnership Unit

Provide leadership and manage the administrative duties of the Partnerships and Linkages Section. This involves managing the Section's budget, supervising staff performance, and ensuring all activities align with the College's Strategic Plan and Annual Operational Plan (APP).

CLOSING DATE FOR APPLICATIONS: Friday, 20 November, 2026

Only fully completed and online submitted applications, on the relevant website provided, are valid applications that will be accepted as an official application. You can use the following link to apply for this position:
https://ncrz83.ngnscan.co.za/
No physical/written/emailed application may be submitted for this position, in which case such applications will be discarded and excluded from the Recruitment and Selection processes.

Enquiries: Mr. PJ Reyneke (Tel: 0871882060)

PLEASE NOTE THE FOLLOWING:

The College is an equal opportunity, affirmative action employer.
Disabled persons with the relevant qualifications are encouraged to apply for this position.
The prescribed Z83 application form as well as your comprehensive, up-to-date CV must be completed and uploaded online when applying for this position. Incomplete and unsigned Z83 forms and the absence of a comprehensive, up-to-date CV, will disqualify your application.
Correspondence will only be entered into with candidates that were short-listed.
Applications received after the closing date and time will not be considered for the post.
By applying, the applicant agrees and accepts that it is at the sole and absolute discretion of the NCR TVET College to shortlist or not to shortlist the applicant regarding any vacant post at any site of the employer.
If there is no response received within 3 months after the closing date, please regard your application as unsuccessful.
The NCR TVET College reserves the right not to fill this post.