



## ADVERTISEMENT

(Intern (CP) Appointment - Full Time Temporary)

**APPLICATIONS ARE AWAITED FROM SUITABLY QUALIFIED PERSONS FOR APPOINTMENT IN THE FOLLOWING POSITION:**

Intern: on I  
with basic salary of R120 000.00 p.a. excluding benefits.

**Location:** Central Office - (Uppington)

**Post Reference No:** NCRTVET/726/11/2025/INT/CS/ICT/CTO/14

The NCR TVET college is looking for ICT Interns to provide technical support to ensure the stability of our IT infrastructure. Must be capable within a wide range of hardware, software, and network environments. This is a full-time Temporary position for 12 months.

### **Minimum Requirements:**

Fully certified in CompTIA A+ or equivalent  
Fully certified in CompTIA Network+ or equivalent  
Fully certified in CompTIA Security+ or equivalent  
A valid driver's license and willingness to travel.  
Ability to work independently and as part of a team.

### **Recommendations:**

#### ***Knowledge:***

Knowledge local area networks (LANs), wide area networks (WANs), and Wi-Fi technologies.  
Knowledge of IT security principles and best practices, including firewalls and antivirus software.  
Knowledge of server administration (e.g., Windows Server, Active Directory).  
Knowledge of database management systems and data backup procedures.  
Familiarity with ITIL (Information Technology Infrastructure Library) principles.

#### ***Skills:***

Troubleshooting and problem-solving skills to diagnose and resolve complex technical issues.  
Communication skills to effectively explain technical concepts to nontechnical users.  
Time management and organizational skills to prioritize and manage multiple support requests.  
Customer service skills to provide professional and courteous support.  
Analytical skills to identify trends and recurring issues.

#### ***Experience:***

Experience in the ICT field is an advantage.

#### ***Additional Qualifications:***

An additional NOF 6 qualification in ICT would be an added advantage.

#### **Key Result Areas:**

#### **Technical support:**

Provide daily support to users for hardware, software, and network issues.  
Installation and maintenance:  
Assist with installing, configuring, and upgrading software and hardware, including peripherals and network equipment.

#### **Troubleshooting:**

Diagnose and resolve technical problems for both hardware and software.  
System updates and security:

Help with system updates, patches, and virus protection. Assist in monitoring systems for security threats.

**Documentation and reporting:**

Maintain IT documentation, such as manuals and system logs, and help prepare reports and charts.

**Network support:**

Assist with network monitoring, backup procedures, and ensuring network stability.

**Project assistance:**

Participate in various IT projects, such as system migrations or the implementation of new technologies.

**Equipment upkeep:**

Ensure ICT equipment is in good working condition, perform minor repairs, and help with inventory management.

**CLOSING DATE FOR APPLICATIONS:** Friday, 09 January, 2026

Only fully completed and online submitted applications, on the relevant website provided, are valid applications that will be accepted as an official application. You can use the following link to apply for this position:

<https://ncrz83.ngnscan.co.za/>

No physical/written/emailed application may be submitted for this position, in which case such applications will be discarded and excluded from the Recruitment and Selection processes.

**Enquiries:** Mr. PJ Reyneke (Tel: 0871882060)

**PLEASE NOTE THE FOLLOWING:**

The College is an equal opportunity, affirmative action employer.

Disabled persons with the relevant qualifications are encouraged to apply for this position.

The prescribed Z83 application form as well as your CV must be completed and uploaded online when applying for this position. Incomplete and unsigned Z83 forms and the absence of a CV, will disqualify your application.

Correspondence will only be entered into with candidates that were short-listed.

Applications received after the closing date and time will not be considered for the post.

By applying, the applicant agrees and accepts that it is at the sole and absolute discretion of the NCR TVET College to list or not to shortlist the applicant regarding any vacant post at any site of the employer.

If there is no response received within six weeks after the closing date, please regard your application as unsuccessful.

The NCR TVET College reserves the right not to fill this post.